

FINAL ACTION MEMO REGULAR MEETING
Planning Commission Meeting of July 11, 2023

<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
<p>1. Call to Order.</p> <ul style="list-style-type: none"> Meeting called to order at 6:00 p.m. by Chair Clayborne. PC members present were Chair Clayborne, Vice-Chair Missel, Mr. Bivins, Ms. Firehock, Mr. Carrazana, and Mr. Murray. Mr. Moore was absent. Staff members present were Andy Herrick, Kevin McDermott, Alberic Karina-Plun, Dave Shifflett, Amelia McCulley, Rebecca Ragsdale, and Syd Shoaf. 	
<p>2. Other Matters Not Listed on the Agenda from the Public None.</p>	<p><u>Clerk:</u> None</p>
<p>3. Consent Agenda Approval of Minutes for June 13, 2023</p> <p>Action: On motion of Commissioner Missel, seconded by Commissioner Murray, by a vote of 6:0 (Commissioner Moore absent), the Planning Commission approved the minutes from the June 13, 2023, meeting.</p>	<p><u>Clerk:</u> Post to website</p>
<p>4. Presentation</p> <p>4a. Community Development Department Fees Restructuring Staff presented the Community Development Department Fee Restructuring project for the Planning Commission's awareness. The presentation was informational and no formal action by the Commission was necessary. It will be followed by an August work session with the Board. The related subdivision and zoning ordinance amendments will return to the Commission in public hearing this fall. (Dave Shifflett & Amelia McCulley)</p> <p>5. Public Hearing</p> <p>5.a ZMA202300003 Maple Grove Church – Residential MAGISTERIAL DISTRICT: Rivanna TAX MAP/PARCEL(S): 032000000029D0 LOCATION: 3208 and 3210 Proffit Road PROPOSAL: Request to rezone 0.32 acres from R-1 to R-4. PETITION: An application to rezone 0.32 acres of TMP 32-29D from R-1 Residential to R-4 Residential. Submitted with this request is a preliminary plat showing the proposed subdivision of this 0.32-acre lot surrounding the existing parsonage building</p>	<p><u>Clerk:</u> None.</p> <p>Forward Commission's recommendation to Board of Supervisors ahead of Board's public hearing on application.</p>

<p>identified as 3208 Proffit Road OVERLAY DISTRICT(S): AIA Airport Impact Area, Managed Steep Slopes Overlay District ENTRANCE CORRIDOR (EC): No POTENTIALLY IN MONTICELLO VIEWSHED: No PROFFERS: No COMPREHENSIVE PLAN: Urban Density Residential – residential (6.01 – 34 units/ acre); supporting uses such as religious institutions, schools, commercial, office and service uses in the Community of Hollymead in the Places29 Master Plan. (Syd Shoaf)</p> <p>Action: On motion of Commissioner Missel, seconded by Commissioner Carrazana, by a vote of 6:0 (Commissioner Moore absent), the Planning Commission recommended approval of ZMA202300003 Maple Grove Church – Residential for the reasons stated in the staff report.</p>	
<p>6. Committee Reports: None.</p>	
<p>7. Board of Supervisors Meeting: None.</p>	
<p>8. New Business: a. AC44 Update</p> <p>Kevin McDermott: Gave updates on the Comprehensive Plan update process</p>	
<p>9. Old Business: None.</p>	
<p>10. Items for follow-up:</p> <p>Commissioner Bivins: Requested review of the need for projects to explicitly state if they are impacting the viewshed from Monticello. Requested that “potentially in Monticello viewshed” be removed from staff reports, as the viewshed is not enforceable in the County Ordinance.</p>	
<p>Adjournment: Adjourned at 7:34 p.m. to the next scheduled meeting on July 25, 2023</p>	